



ISO 9001-2008 Certified



SAM INTERNATIONAL

JOB CENTER

Licence No. OP&HRD/4636/RWP/2021

Overseas Employment Promoters



We Source , You Succeed

- Mob.KSA +966 57 365 9412
- Mob.PAK +92 331 646 9458

➤ Info@sam-jobs.com

About us



Your Trusted Partner in Overseas Employment

SAM INTERNATIONAL JOB CENTER (OP&HRD/4636/RWP) is a leading overseas employment promoter based in Pakistan, committed to connecting skilled and reliable Pakistani manpower with reputable employers across the globe. With a strong foundation in compliance, trust, and efficiency, SAM INTERNATIONAL JOB CENTER has earned a solid reputation in the field of international recruitment and manpower outsourcing. Our operations are legally certified and supported by multiple national and international accreditations.

We proudly supply manpower to public and private sector companies in Saudi Arabia, Qatar, United Arab Emirates (UAE), Muscat (Oman), Kuwait, Bahrain, and other GCC & Middle Eastern countries. We are also actively expanding our services to emerging global markets, including Europe, East Asia, and Africa, based on client needs and strategic partnerships.

We offer recruitment solutions for a wide range of industries, including but not limited to Construction & Infrastructure, Oil & Gas & Energy, Healthcare & Medical, Hospitality & Tourism, Security & Facility Management, Mechanical, Electrical & Plumbing (MEP), Retail & FMCG, Transport & Logistics & Domestic & General Labor.

Each candidate we provide is pre-screened, medically fit, and skill-tested, ensuring a high standard of manpower that meets international employer expectations.

CEO Message

Sam International Job Center, a company built on the foundation of integrity, commitment, and service excellence in the field of overseas employment.

Since our inception, our mission has been simple yet powerful — to connect skilled Pakistani professionals with global opportunities, while upholding the highest standards of transparency, ethics, and professionalism. We believe that human capital is the most valuable asset for any organization, and our goal is to help our clients build high-performing teams by sourcing the right talent from Pakistan.

At **Sam International Job Center**, we are not just recruiters — we are partners in growth for both employers and job seekers.

We ensure every candidate is properly vetted, trained, and prepared to succeed in the international workforce. Likewise, we support our clients with tailored recruitment strategies that align with their unique industry demands.

As we continue to grow and expand into new markets across the Middle East, Europe, East Asia, and Africa, our promise remains the same:

Delivering dependable manpower solutions with integrity, precision, and heart.

Warm regards,



Mr. Naghman S. Zaman
CEO

Legal Authorities & Official Memberships

SAM INTERNATIONAL JOB CENTER proudly operates under full legal jurisdiction and holds official recognition from the following institutions.

Government Licenses & Registrations

- Ministry of Labour & Manpower, **Government of Pakistan** Overseas
- Employment Promoter (OEP) **Licence #OP&HRD/4636/RWP**
- Registered with the **Protector of Emigrants Government Of Pakistan** Approved & Registered with the **Royal Embassy & Consulate of Saudi Arabia – Islamabad & Karachi**

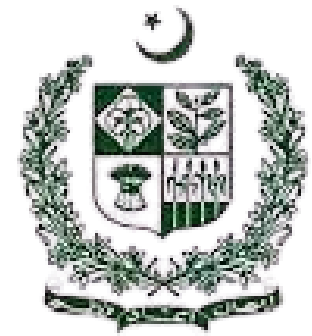
Certifications & Memberships

- **ISO 9001:2015** Certified – For quality recruitment standards
- Member of Rawalpindi Chamber of Commerce & Industry (**RCCI**)
- Active Member of Pakistan Overseas Employment Promoters Association (**POEPA**)
- Compliant with Bureau of Emigration & Overseas Employment (**BEOE**)

These accreditations serve as a mark of trust, legal compliance, and operational excellence in the field of international manpower services.



MINISTRY OF
OVERSEAS PAKISTANIS
& HRD



Bureau of Emigration & Overseas
Employment



Legal Authorities & Official Memberships

Book No.B 19327 Serial No.B 1932623

MEMBERSHIP CERTIFICATE

Name & address of Chamber Association **PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION (POEPA)**
(Affiliated with the Federation of Pakistan Chambers of Commerce & Industry)

CERTIFIED that **SAM INTERNATIONAL JOB CENTRE (4636/RWP)**
(name and address of Member Firm / Company)
OFF 117, 1ST FLOOR, RAWAL MALL, REHMANADBAD MURREE ROAD, RAWALPINDI

G.S.T. No. N/A N.T.N. No. 6565640-5

is a member of this Chamber Association
Membership No: RWP-1079

THIS CERTIFICATE shall be valid upto the **31/03/2027** unless
(date)
otherwise notified to the NTN / GST Registration authority / Scheduled Bank concerned.

Given on this **02** day of **04** 20 **26**

Signature of Secretary General *[Signature]*
Sayed Rahmat Ali Shah
Countersigned by **CHAIRMAN** *[Signature]*
(name and designation)



Government of Pakistan
Ministry of Overseas Pakistanis & Human Resource Development
Bureau of Emigration & Overseas Employment


Overseas Employment Promoter's Licence Renewal

[Not - Transferable see rules 7 and 9(1)]

Licence No **4636 / RWP** issued on **09/12/2021**

authorizing Mr/Miss/Mrs **Nagman Shaukat Zaman**

of Messers **Sam International Jobs Centre**



Whose photograph is affixed above, authorising him/her to engage in assisting persons to emigrate for the purpose of employment by obtaining or helping to obtain, for them the necessary passage from Pakistan, subject to the provisions of the Emigration Ordinance, 1979 (XVIII of 1979), and the emigration Rules, 1979, is hereby renewed for the period **01/01/2025** to **31/12/2026**

Director General
Bureau of Emigration & Overseas Employment
Ministry of Overseas Pakistanis & Human Resource Development
Government of Pakistan

Islamabad, Dated the **31/12/2024**

Instructions and Conditions

- The licensee shall carry this licence on his person whenever engaged in any work under Emigration Ordinance, 1979, and the rules made thereunder and shall produce it on demand by a bonafide person including the emigrants' employers in foreign countries and any official of the Government of Pakistan in Pakistan or abroad.
- Any licensee who causes, or assists in, the emigration of any person in contravention of the provisions of the Emigration Ordinance, 1979, or the rules made thereunder, shall be punishable in accordance with the law.
- Any violation of the Emigration Ordinance, 1979, or the rules made thereunder, shall render him liable to any one or more the following measures:-
 - Suspension of licence;
 - Cancellation of licence;
 - Forfeiture of security money in part or full; and
 - Prosecution in a court of law under the said Ordinance and the Rules.

Demam Letter

Ref. RT/mv04

Date: 11th September 2004

POWER OF ATTORNEY

Known by all the present that I, duly authorize them by the power granted to me by M/s. B K Gulf LLC, P O Box 10079, Dubai, UAE do hereby appoint M/s. Dhorja International Job Centre, VPO Dhorja, Tehsil Kharisan, Gujarat District, Pakistan, to be our true and lawful attorneys in respect of handling all the affairs concerning recruitments and passages of the manpower demanded, such as registration of the demand with the Department of Labour and permission and clearance, etc. from the same department after payment of necessary fee, etc. if any, and to sign all necessary documents required for the purpose of recruitment of the required personnel and arrange their passports and all other matters related to this subject.

We also authorize Dhorja International Job Centre to comply with the requirements of the Ministry of Labour, Pakistan regarding proposed salaries of persons recruited.

For B K Gulf LLC

R Talwar
Finance & Administration Manager

Power of Attorney and Demand letter
attested in favour of M/s. Dhorja
International Job Centre, Gujarat
No. 1027/RWP. vide this Mission's
Rep. No. 159/2004 dated 21/1/2005

M. JAWED
Consul (Welfare)
Consulate General of Pakistan
Dubai

شركة دتكو للإنشاءات (ذ.م.م.) Dutco Construction Co. LLC

Ref. DTNRT/Per/ep
Date: 8 November 2005

POWER OF ATTORNEY

KNOWN ALL MEN BY THESE PRESENT THAT M/S. DUTCO CONSTRUCTION CO. LLC, P O Box 233, DUBAI, UAE A COMPANY ORGANISED UNDER THE LAW OF UAE License No. 218377 (Photocopy attached) DO HEREBY APPOINT M/S. DHORJA INTERNATIONAL JOB CENTRE, OVERSEAS EMPLOYMENT PROMOTER, DHORJA, TEHSIL KHARJAN, GUJRAT, PAKISTAN, APPROVED BY THE GOVERNMENT OF PAKISTAN, MINISTRY OF LABOUR, PAKISTAN TO BE THEIR TRUE LAWFUL ATTORNEY AND AGENT IN PAKISTAN IN RESPECTS OF HANDLING ALL THE AFFAIRS WITH THE PROTECTOR OF EMIGRANTS, GOVERNMENT OF PAKISTAN AND SIGN ALL REQUIRED DOCUMENTS BY THE SAID OFFICERS IN CONNECTION WITH THE RECRUITMENT OF 30 (THIRTY) PERSONS AGAINST VISAS AS PER LIST ATTACHED FOR EMPLOYMENT WITH US AND TO ARRANGE ALL MATTERS RELATING THEIR EMIGRATION ETC.

IN WITNESS WHERE OF WE HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS 8 NOVEMBER 2005 IN PRESENCE OF THE SUBSCRIBING WITNESSES.

THIS POWER OF ATTORNEY IS RELATED TO OUR DEMAND LETTER NO. Ref. DTNRT/Per/ep DATED 8 NOVEMBER 2005 AND ESPECIALLY TO OUR CONDITION OF SUITABILITY OF CANDIDATES MENTIONED WITH DEMAND LETTER AND THIS POWER OF ATTORNEY WILL EXPIRE ON 7 JANUARY 2006.

For and on behalf of
DUTCO CONSTRUCTION CO. LLC.

R Talwar
Finance & Administration Manager

Date: 29/05/2013

Dhorja International Job Centre
License No-1827
PO Box 2788
Dubai, UAE
Tel: +971 4-3972251
Fax: +971 4-393817
Email: dzeman@dhorja.com

ATT: Mr. T T Zeman-Operation Director

DEMAND LETTER

This is informing that we are appointing you as our exclusive agency for Manpower from Pakistan to work with us in Dubai, UAE. Please do undertake the recruitment and the process of selecting the staff. Below, please find the positions with their corresponding salaries.

POSITION	NO. OF POSITION	SALARY RANGE
AC TECHNICIAN	20	AED.1250-AED.1650
CARPENTER	15	AED.1250-AED.1650
GENERAL TECHNICIAN	5	AED.1500-AED.1800
PAINTER	30	AED.1000-AED.1600
MASON	10	AED.1250-AED.1650
PLUMBER	16	AED.1250-AED.1650
ELECTRICIAN	8	AED.1250-AED.1650
ELECTRICIAN	8	AED.1250-AED.1650
CLEANERS	60	AED.900

The personnel on long-term employment will be provided with the following benefits, in addition to the basic salary:

Why Recruit from Pakistan?

The Middle East's continuous economic growth has led to a rising demand for skilled manpower to support large-scale projects and ongoing operations. Pakistan, with a population of nearly 250 million, offers a strong educational foundation and a consistent supply of talented professionals across various sectors.

Pakistani engineers, technicians, and skilled workers are internationally recognized for their competence, adaptability, and dedication, making them valuable assets in global industries. Their commitment to quality and efficiency has earned them a solid reputation among private companies and government entities alike.

Key Advantages of Hiring from Pakistan

- ✓ A large pool of qualified and experienced manpower
- ✓ Clear and effective communication skills
- ✓ Competitive wage expectations, improving overall profitability
- ✓ Proven history of reliability and strong work ethics
- ✓ High adaptability to diverse and challenging work environments, including extreme temperatures



Positive &
Passionate



Safety
Oriented



Innovative &
Skilled



Reliable &
Responsive



Trustworthy &
Respectful

Why us

Choosing the right overseas recruitment partner is crucial for building a reliable and productive workforce.

SAM INTERNATIONAL JOB CENTER

we offer complete manpower solutions tailored to your industry, location, and business needs.

Here's why companies across the Middle East and beyond choose to work with us:

Quality Recruitment Process

We follow a strict recruitment protocol that includes:

- ✔ Pre-screening and background verification
- ✔ Medical fitness tests
- ✔ Trade testing (if required)
- ✔ Final interview coordination
- ✔ Documentation and visa processing
- ✔ Pre-departure training and orientation

Our Value



Integrity

Honesty and transparency guide every decision we make. We believe trust is earned through consistent ethical behavior.



Excellence

We pursue continuous improvement and innovation in recruitment practices to serve our clients better.



Respect

We value every individual's background, culture, and experience, promoting fairness and dignity at all levels.



Accountability

We take full responsibility for our actions and deliver on our promises with efficiency and clarity.



Professionalism

We maintain the highest standards of conduct in all our services, ensuring quality, respect, and confidentiality.



Commitment

We are dedicated to delivering results for both employers and job seekers, building strong and lasting partnerships.

Our Team



Ahmed Bilal Awan
General Manager



Rana Asif Naeem
Manager operations



Naeem ul hassan
Processing Manager



M Nadeem
Business Development Manager



M Anwar Fareed
Business Development Manager

Sam Interantional

Job Center



GLOBAL HUMAN
SOLUTION



TALENT AQUISION &
MANAGEMENT



DOCUMENT
ATTESTATION SERVICES



ACCOUNTING &
FINANCIAL ADVISORY



HRM ADVISORY &
CONSULTANCY

CATEGORIES FOR RECRUITMENT

With the blessing of Almighty Allah, Pakistan is full of talent with all aspects and containing a hardworking manpower resources all the time. Some of recruitment categories in which we deliver manpower resources to Kingdom of Saudi Arabia, Kingdom of Bahrain, United Arab Emirates, Qatar, Oman, Kuwait, Malaysia, Turkey, Iraq, Libya, Thailand, Romania, Singapore, Russia, Kyrgyzstan, Uzbekistan, Maldives, UK, Canada, Europe, and all over the world.



Mechanical

- Mechanical Maintenance Technician
- HVAC Technician
- Plant & Equipment Technicians (Rotating/Static)
- Mechanical Fitter / Assembler
- Mechanical Boiler / Chiller / Compressor / Pump Technicians



Civil

- Site Engineer (Civil / Structural)
- Civil Site Supervisor
- Land Surveyor / Leveling Technician
- Quantity Surveyor
- Finishing Supervisor
- Foreman (Civil / Masonry / Carpentry / Plumbing)
- Mason (Block / Plaster / Tile / Marble / Finishing)
- Shuttering Carpenter
- Steel Fixer / Bar Bender / Plumber
- Building Electrician
- Painter (Wall / Spray / Finishing)
- Scaffolder



Oil & Gas

- Pipe Fitter
- Welder (6G / Arc / Tig / Mig / SMAW)
- Fabricator (Pipe / Structural)
- Scaffolder
- Industrial Electrician
- Instrument Technician / Fitter
- Rigger (Level I, II, III Certified)
- Millwright/ Mechanical / Valve Technician/NDT/Rotating Equipment Technician
- Hydrojetter / Sand Blaster / Painter



Electrical

- Electrical Engineer
- MEP / Power Systems Engineers
- General / Industrial / Panel / Cable Electricians
- LV / MV / HV / BMS / ELV / Fire Alarm Technicians
- AutoCAD Electrical Draftsman / BIM Modeler
- Electrical Installers & Fitters
- Supervisors & Foremen (Electrical / MEP)



Heavy equipment Operator & Drivers

- Excavator / Grader / Bobcat / Crane Operators
- Forklift / Manlift / Boom Lift Operators
- Dump Truck / Tanker / Trailer Drivers
- Concrete Mixer / Paver Operators



Other

- General & Industrial Workers:
- Technical / Maintenance Staff
- Hotel & Hospitality Staff
- Security & Facility Management
- Logistics & Warehouse
- Office & Admin:

Department Chart

Chief Executive Officer (CEO)

Operations Department

Marketing Development

HR & Recruitment Head

Admin & Support Team

Overseas Marketing Department

Recruitment Officers

Office Assistant

Client Relationship Department

Interview Coordinators

Visa Processing Officer

CV Sourcing Team

Travel & Ticketing Agent

Trade Test Coordinato

Client Relations Officer

RECRUITMENT PROCESS



Recruitment From Client



Interview Potential Candidate



Client Interview the Candidate



Offer Letter



Research Work



Report to Client & Present Profile



Reference Check



Candidate Progress

Our Clients



AIR PASAGE

Economy class air ticket from place of the hire to the place of employment and back on expiry of contract to be provided by the employer if not included in salary which should be in addition to minimum wages laid down. Employer can send PTA (Pre-paid ticket advice) through airline.

AGENCY FEES(SERVICE CHARGES)

The fees charged by our agency from the prospective employers are most reasonable and competitive. These vary in case of each recruitment order depending on the type and number of vacancies involved and the frequency with which our services are retained by the employer. The charges can, however be negotiated with each client individually.



SAM INTERNATIONAL

JOB CENTER

Our sophisticated recruitment process enables us to provide quality recruitment services to our clients. Our staff is well versed with international recruiting requirements and standards. Hence, we stand out amongst our competitors due to our well developed process.

For any recruitment activity a well-defined and transparent process is the key to quality manpower recruiting. In order to ensure that you hire the best staff for the advertised role, we follow a 5-step process.

Job Advertisement

Candidates Interview

Final Selection

Medical Testing

Visa Processing



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JOB CENTER

Licence No. OP&HRD/4636/RWP/2021

Overseas Employment Promoters

Let's Stay Connected



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Website

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www.samoep.com



Location

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mall, Rehman abad,
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Punjab Pakistan



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info@samoep.com

